

INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION

EXECUTIVE COMMITTEE MEETING

September 14, 2006

MEMBERS PRESENT:

- Theresa Rossini
- Raymond M. Peterson, M.D.
- Jim Belotti
- Toni Doman
- Arleen Downing, M.D.
- Gretchen Hester
- Rick Ingraham
- Marie Kanne-Poulsen, Ph.D.
- Theresa Rossini
- Beverley Morgan-Sandoz
- Debbie Sarmento
- Elaine Fogel-Schneider

MEMBERS ABSENT:

None

SPECIAL GUEST

Rhonda Spence, Office of Special Education Programs (OSEP)

OTHERS PRESENT:

See Attachment A

WELCOME REMARKS AND INTRODUCTIONS:

Theresa Rossini called the meeting to order at 9:46 a.m. Theresa introduced Rhonda Spence, the federal representative from the Office of Special Education Programs and thanked her for attending the Executive Committee meeting.

Rhonda provided the committee with information on early intervention activities across the nation, the status of and process for promulgation of the Part C regulations, and the federal government's anticipated shift from compliance with federal statute and regulation to a new model focusing on outcomes and accountability. She noted that all states are currently initiating a procedures and designing systems to capture this information.

Rhonda informed participants that OSEP has an impressive new Director, Alexa Posny, who plans to visit early intervention programs in the Bay Area while on the West Coast for meetings. Rhonda announced that OSEP will conduct a

public forum later in the day to share information and gather input from parents and other interested parties.

Following Rhonda's comments, Theresa welcomed all attendees and self-introductions were made.

REVIEW OF AGENDA:

The agenda was reviewed and the following items added under *Other Business*: a joint meeting of the Public Awareness (PAC) and Integrated Services and Health (ISH) Committees, Department of Developmental Services (DDS) vacancies, new procedures for travel with Southwest Airlines (SWABIZ), and the development of an Ad Hoc Parent Mentoring workgroup. The revised agenda was approved.

2006-2007 ICC RECOMMENDATIONS:

Kevin Brown reviewed the ICC's accomplishments since the previous planning cycle including establishing new priorities in January 2006. He addressed the current status of all Standing Committees' work, noting that the task at hand is to identify measurable outcomes and develop work plans. Theresa Rossini requested that DDS initiate an Executive Committee work plan and that it be included in every packet for reference, as well as the 33 recommendations from 2005.

Kevin emphasized the short turnaround time between the September and November ICC meetings and reminded members and staff to ensure submissions for the November ICC packet are received at DDS no later than October 18, 2006 (see Attachment B).

STANDING COMMITTEE ASSIGNMENTS:

Rick Ingraham noted the current two-year cycle for getting recommendations to DDS, and expressed concern with meeting this time frame. He suggested each committee hold a discussion in their afternoon session to consider whether they wish to hold an additional meeting, renegotiate the scope of work, and/or extend the time frame an additional year. It was agreed the Standing Committee's would present their decisions on this matter at the ICC General Meeting the following day.

The process for requesting data was also discussed and it was agreed that all data requests would be submitted to Kevin Brown, who would distribute them to appropriate DDS staff or State Agency representatives for review and action.

PARENT LEADERSHIP AD HOC WORKGROUP:

Gretchen Hester reported that the workgroup needed DDS representation and it was decided that Patric Widmann would fill the position. Gretchen then discussed other issues addressed by the workgroup, including mentoring efforts for new parent/family community representatives, development of on-site child

care to enable parent/ family participation at ICC meetings, and stipends for parent/family members.

Gretchen distributed the ICC parent representation matrix, identifying areas of need, and discussed the possible development of an online survey of ICC Members and Community Representatives to determine the diversity of current representation. She also noted that the workgroup would like to disseminate the parent flyer developed by PAC encouraging parents to become involved with the ICC, as a means to assist in addressing current diversity issues. Patric Widmann will coordinate distribution of flyers to local family resource centers.

HANDLING PRIORITY AND OTHER RECOMMENDATIONS:

In addressing the process for recommendations made outside of the three priority areas, the Executive Committee agreed it isn't necessary for non-priority related recommendations to be reviewed by the Executive Committee prior to submission to the ICC as an Action Item. The Standing Committees will be responsible for deciding the most appropriate process on a case-by-case basis.

ISH Recommendation:

It was decided the ISH committee's recommendation regarding Speech-Language Pathology Assistants would be further defined during the afternoon session and presented as an action item at the November 2006 ICC meeting.

REVIEW OF SEPTEMBER 2006 ICC AGENDA:

The agenda was reviewed. The action item addressing the ICC's 2007 meeting schedule was discussed. Dr. Peterson noted that locations will be dependent on availability of facilities.

2006 AND 2007 ICC SPECIAL PRESENTATIONS:

Dr. Peterson suggested that the special presentation on Dental Care for Infants and Toddlers originally proposed for November 2006 be delayed. He noted that the Child Abuse Prevention and Treatment Act (CAPTA) would take precedence if the Department of Social Services' letter to the County Welfare Departments had been released. It was decided that Rick Ingraham would look into the status of the letter over the next few days, and the presentation topic will be chosen based on his findings.

DISCUSSION OF FRCNCA's COLLABORATION WHITE PAPER:

Debbie Sarmiento informed attendees that the White Paper was initiated as a way to coordinate family support services within the existing family support system and its established infrastructure. Discussion was held regarding whether the paper should be disseminated as a letter by the ICC or by the Family Resource Centers Network of California (FRNCA). It was decided that the Family Resources and Supports Committee (FRSC) would title the paper, identify the sponsor, revise into letter format and develop a dissemination plan. The final draft will be sent to Kevin Brown for review.

OTHER BUSINESS:

Dr. Peterson reported on efforts from within, and outside of the early intervention service system to identify and obtain the appointment of a legislative representative to the ICC. No appointment has been made to date. The lack of action by the administration in appointing new members to the ICC was also discussed.

A map identifying the location of community representatives (CR) in the state serving on Standing Committees was distributed to the chairperson of each committee. Kevin Brown stated that the map was provided to serve as a visual aid to members in order to help them in analyzing vacancies for committee positions. Marie Poulson requested that the CR application list state the applicant's county in order to coincide with the map. Each Standing Committee will review the map and bring any questions/comments to the Executive Committee in November of 2006.

Kevin Brown informed Executive Committee members that there was a change in the State's process for making Southwest airline reservations (SWABIZ) and that all ICC members must adhere to the change for appropriate reimbursement of travel expenses. He further noted that a handout explaining the change was available and that an email with additional details would be sent to members in the near future. He also reported that the mileage travel reimbursement had been raised to .445 cents per mile.

Elaine Fogel-Schneider and Arleen Downing set a time during respective committee meetings for the PAC and ISH committees to meet regarding the physician's brochure. Elaine additionally reported that PAC members would like to meet with the Parent Leadership Ad hoc Workgroup to discuss the development of a mentoring system that would assist new parents and participants to the ICC. Elaine will request the formation of a small ad hoc workgroup to develop the process at the following day's ICC General Meeting.

Rick Ingraham mentioned the difficulty DDS is having filling Community Program Specialist vacancies in the Early Start Section and informed the committee and attendees that an exam for this classification would be offered in the near future. He explained the hiring process and encouraged anyone to apply.

ADJOURNMENT:

The meeting was adjourned at 12:12 p.m.

STAFF AND OTHERS ATTENDING ICC EXECUTIVE COMMITTEE MEETING

SEPTEMBER 14, 2006

COMMUNITY REPRESENTATIVES

Zelna Banks
Rebecca Carroll
Ed Gold
Susan Graham
Laurie Jordan
Julie Kingsley
Linda Landry
Kat Lowrance
Robin Millar
Peter Michael Miller
Ivette Peña
Kristine Pilkington
Nenita Herrera-Sioco
Sherry Torok
Kate Warren

ICC COMMITTEE STAFF

Peter Guerrero
Diane Kellegrew
Virginia Reynolds
Kay Ryan

ICC STAFF

Kevin Brown
Wendy Santos
Patric Widmann

DEPARTMENT LIAISONS

Suzanne Del Sarto
Susan Winar

GUESTS

Faye Borton
Gabrielle Jones
Rosaline Lee
Carolyn Locke
Patty Moore
Linda Niemeyer
Shane Nurnberg
Cyndi Ryan
Kelly Stanton
Jacqueline Tinetti